
CHIPPERFIELD ADVISORY COMMITTEE
MINUTES OF THE MEETING HELD ON 23 OCTOBER 2018

Present: Amy O’Sullivan, Louise Hallet and Julie Greer

Apologies: Malcolm Le Bas, Liz Goodall, Huw Morgan and Stella Joel

Also present: Councillor Kaur Cabinet Member for Homes and Culture

1. **APOLOGIES**

Apologies for absence were received from Malcolm Le Bas, Liz Goodall and Stella Joel.

JULIE GREER IN THE CHAIR

2. **MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

RESOLVED that the minutes of the Committee meeting held 9 October 2017 be approved.

In relation to the Chipperfield Trust Fund account, Members sought an update on the Committee recommendation seeking an independent advisor for the trust fund. It was agreed that a paper be brought to a future meeting that would detail options for the fund’s management.

3. **ROLES AND MEMBERSHIP OF THE ADVISORY COMMITTEE**

The Committee discussed the roles membership of the Advisory Committee. The Committee explored the need to ensure that the Committee was equipped with the necessary skills and how the membership should reflect as the City’s diversity.

The Committee saw a need to review the skills of the current membership in order to assess how effectively it could support the trust. In particular there was discussion on the feasibility of expanding the numbers of Committee Member as that would reduce the possibility of the Committee being non-quorate at its official meetings.

The Committee expressed the need for a greater financial expertise within the membership and reflected that having additional expertise in marketing and communication would enable the Committee to reach out to as diverse a range of communities as possible.

RESOLVED that the Committee should undertake a skills audit of the current membership and explore the potential to expand the Membership.

4. **CHIPPERFIELD ADVISORY COMMITTEE REPORT**

The Committee considered the report of the Service Lead, Culture highlighting the key activities of Southampton City Art Gallery and Chipperfield Advisory Committee during 2017/18, with a look forward to the next 12 months.

The Committee noted that the report detailed the following issues:

- work of the advisory committee over the previous 12 months:

- the loans out programme. The Panel noted that future reports on this programme will hopefully be able to indicate the number of people that would have seen these pictures when they are loan;
- how the loans out programme was a catalyst to the conservation of items and the Committee noted that the report listed the funding received to help with the conservation of the collection;
- the funding received;
- the Trust's finances;
- the exhibition highlights of the year;
- the appointment of a new curator;
- the visitor numbers;
- the acquisitions made by the trust; and
- forthcoming major exhibitions.

The Committee requested that the previous minutes had detailed its concerns in relation to maximising the Trust's account fund and agreed that an option paper be brought forward to a future meeting. The Committee also recognised a need to review insurance matters and requested that a future paper be brought forward detailing these options.

RESOLVED that the Committee noted the 2017-2018 report.